



PAYMENT AGREEMENT

between

HELDERBERG COLLEGE OF HIGHER EDUCATION NPC

and

PERSON RESPONSIBLE FOR PAYMENT (full name & surname)

On behalf of

STUDENT FULL NAME AND STUDENT NUMBER

PERSON RESPONSIBLE FOR PAYMENT

Person Responsible for Payment's ID number (please attach a copy of ID) :	
Physical address:	Postal address (if different from physical address):
Email (to be sent statement of account):	Contact Number:
Occupation:	Employer:
Work telephone number:	

STUDENT INFORMATION

Study Programme:	
<input type="checkbox"/> South African student	<input type="checkbox"/> Boarding
<input type="checkbox"/> International Student	<input type="checkbox"/> Day Student
	<input type="checkbox"/> Married Student Accommodation

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Full Name: _____ Contact Number: _____

This agreement shall be signed once off and shall be binding for the duration of the student's enrollment at the College.

This Payment Agreement is entered into by and between the above-named student and or responsible parent ("Student") and Helderberg College of Higher Education ("HCHE"). The purpose of this Agreement is to establish the terms and conditions under which the Student agrees to be liable for all outstanding fees on their student account for the duration of their study at HCHE.

PAYMENT TERMS

Please refer to the financial policy and any amendments regarding registration, tuition, boarding fees and any other fees related to your enrollment at HCHE.

INTERNATIONAL STUDENTS

First-year Non-South African students are required to pay the full registration, tuition and boarding fees before registration. From their second year, students may qualify for other available payment options. Failure to meet the financial requirements will result in deregistration.

TERMS AND CONDITIONS

Please read these terms and conditions carefully as they are enforceable for the duration of your enrollment at HCHE.

1. The student and or parent agree to pay registration, tuition, boarding fees and any other fees related to your enrollment at HCHE where applicable.
2. An interest rate of **0.5% per month** will be levied on any outstanding balance.
3. Tuition fees are calculated on a set amount based on the number of module credits at the time of registration, but should the student add more modules, the additional amount must be settled by the **CLOSE OF REGISTRATION** as per calendar of events.
4. Payments must be made irrespective of the statements being received or not. It is the responsibility of the student to regularly monitor their student account to ensure that all charges are accurate and up-to-date.
5. All credit balances are to remain on students' accounts until they graduate or withdraw from the College. The credit balance will then be returned to the original depositor. Monies received from outside South Africa cannot be withdrawn.
6. Failure to pay outstanding fees may result in the Student being barred from registering for future semesters. Academic grades will only be released once the student account has been cleared. Before a degree, diploma, certificate, grades or transcript can be awarded to a student, all accounts have to be settled in full.
7. Should this agreement be cancelled for any reason, the outstanding balance will be due with immediate effect. The student's registration will be cancelled and the account will be handed over to debt collectors for further action. A defaulting fee of 25% of the outstanding balance will be immediately charged to your account and any legal/collection costs will be the responsibility of the debtor.
8. Any amendments to this Agreement must be made in writing and signed by both the Student and or parent and an authorized representative of HCHE.
9. This Agreement constitutes the entire agreement between the parties and supersedes any prior agreements or understandings, whether written or oral, relating to the subject matter of this Agreement.

Kindly supply us with **the original duly filled signed agreement, a copy of ID**

of the person responsible for the account.

BANKING DETAILS

Account name: Helderberg College of Higher Education Bank
Name: ABSA Bank
Type of account: Current Account
Account No.: 406 039 4706
Branch Code: 632 005
Swift Code: ABSAZAJCCT
Reference No: **STUDENT FULL NAME OR STUDENT NUMBER**

COMMITMENT

I, the undersigned, understand and agree to the terms and conditions of this agreement and accept full responsibility for the financial liability of the abovementioned student. I am fully aware that failure to meet the financial obligations may result inter alia in the immediate cancellation of the above mentioned student's registration inclusive of the right to withhold the student's entry into any examination and without prejudice to any other rights which the College may have. I acknowledge that I will be held responsible for any legal/collection costs pertaining to this agreement, should it become necessary. I choose any of the provided addresses as my domicilium citandi et executandi for all purposes of collection of debt and for the purpose of the service of any notice in terms hereof.

SIGNED THIS ___ DAY OF _____ 202__, AT _____

SIGNATURE OF PERSON RESPONSIBLE FOR PAYMENT

WITNESS SIGNATURE _____

FULL NAME OF PERSON RESPONSIBLE FOR PAYMENT

WITNESS FULL NAME _____

FOR FINANCE OFFICE USE ONLY:	
ISSUING OFFICER SIGNATURE: _____	
ISSUING OFFICER NAME: _____	DATE: _____